

CIRCULATION SCHEDULE FOR THE WEEK OF: DECEMBER 10-16, 2017							
WEEK: D	SUN-10	MON-11	TUE-12	WED-13	THU-14	FRI-15	SAT-16
DAWN - 39							
EL - 36	10-5	8-4:30	8-4:30	8-4:30	8-4:30		
BRIAN - 40			[1-5] 6-9	[8:45-11:45] 1-6	[8-1] 2-5	[8:45-11:45] 1-6	8-1 2-6
ROBIN - 40		12-4 5-6/6-9	[9-11]/11-1 2-4/4-5/5-6	9-1 2-6	9-9:15/9:15-10/10-10:45TBST 10:45-1 2-6		[9-12] 1-6
PAUL - 36	1-5	[8:45-11:45] 1-4/4-6	9-2 3-6	12-4/4-5 6-9	9-9:15/9:15-10TBST/10-2 3-6		
HALF-TIME STAFF:							
BERTHA 19	[1-5]	4-5[5-9]D	4-5[5-9]		[4-9]		
CALEB 20		9-1 2-6	5-6/6-9	9-1		3-6	9-1
SETH 20				10-3	9-9:15/9:15-10/10-10:45TBST 10:45-12 12-1 2-4/4-5	9-2 3-6	
ELISABETH 20	1-5 VL	6-9		4-5/5-6/6-9	5-6/6-9	2-6	
HOURLY STAFF:							
THEO 14			10-3		12-4	12-5	1-6
JENNIFER 6		5-8		5-8	5-8		12-5
JOHN 10	12-5				9-2		
NATALIE 17		1-5		4-9			9-2 3-6
PAIGE 13		NA		1-4		10-1/1-3	12-5
KATIE 17		10-2	11-4			9-2 3-6	
ERICA 10		NA	5-8		6-9	2-6	1-6
HELENA 11	1-5	9-1	9-1				
SUBS STAFF							
IAN 3					5-8		
ANNA							
EVENTS	130 SHELVER/BARISTA TESTING		10:00 BABIES' LAPTIME 10:45 BABIES' LAPTIME TEEN OPEN LAB 3-5:30 7:00 UFL BOARD OF TRUSTEES MEETING	10:00 TODDLER STORYTIME 2:30 QUIET STUDY FOR FINALS 3:00 TEEN OPEN LAB	10:00 PRESCHOOL STORYTIME 2:30 QUIET STUDY FOR FINALS TEEN OPEN LAB 3-5:30 530 HEADSTART FAMILY NIGHT	10:00 CONNECTIONS CAFE 2:30 QUIET STUDY FOR FINALS	1030 Baby and Me Yoga-SC 2:00 Art Lessons-Holiday Origami-SC 3:30 Kids Chess Club- SC
AVAILABLE SHIFTS	1-5			3-4 5-6	2-3 6-7		
SYMBOLS:			D=Drops @UMS/UHS	Purple= 2nd Floor	Blue = Children's	Red = Info Desk	Green = Off desk

CIRCULATION SCHEDULE FOR THE WEEK OF: DECEMBER 17-23, 2017							
WEEK: A	SUN-17	MON-18	TUE-19	WED-20	THU-21	FRI-22	SAT-23
FULL-TIME STAFF:							
DAWN - 39						OFF	
EL - 36	10-5	8-4:30	8-4:30	8-4:30	8-4:30		
BRIAN - 36			[1-5] 6-9	[8:45-11:45] 1-6	8-9[9-12] 1-5	8:45-11:45 1-6	[8-12] 1-6
ROBIN - 40	1-5	12-4 5-6/6-9	[9-11]/11-1 2-4/4-6	9-1 2-6	8-9/9-12/12-1 2-5		
PAUL - 40		[8:45-11:45] 1-4/4-6	9-2 3-6	12-1/1-4/4-5 6-9	8-9 9-1 2-4/4-5		9-1/1-2 3-6
HALF-TIME STAFF:							
BERTHA 21	[1-5]	4-5[5-9]D	4-5[5-9]		8-9 [4-9]		
CALEB 20 (OH)	1-5	9-1 2-5	4-6/6-9	9-1	8-9	NA	NA
SETH 20				10-3	8-9 9-1 2-5	9-2 3-6	
ELISABETH 23		5-8		4-5/5-6/6-9	8-9 5-6/6-9 4VL	1-6	1-6
HOURLY STAFF:							
THEO 16			10-3		8-9	12-5	12-5
JENNIFER 12				5-8	8-9 5-8		9-1 2-6
JOHN 10	12-5				8-9 10-2		
NATALIE 16		1-5 6-9		4-9	8-9	9-1	
PAIGE 18	1-5	NA		12-4	8-9 12-1/1-4	10-2/2-3	NA
KATIE 14		10-2	11-4		8-9		9-2
ERICA 12	NA	NA	5-8	NA	8-9 10-2 5-9	2-6	
HELENA 13	1-5	9-1	9-1		8-9		
SUBS STAFF							
IAN							
ANNA							
EVENTS	2PM UFL LIVE: NEW ORLEANS JAZZ MACHINE 3:00 Frosty family Frolic	6:00 TALES FOR TOTS	10:00 BABIES' LAPTIME 10:45 BABIES' LAPTIME TEEN OPEN LAB 3-5:30	10:00 TODDLER STORYTIME NO SCHOOL TEEN OPEN LAB 3-5:30 PM	NO SCHOOL 10:00 PRESCHOOL STORYTIME TEEN OPEN LAB 3-5:30	NO SCHOOL	3:30 KIDS CHESS CLUB
AVAILABLE TIME SLOTS:	1-5		5-8	2-4 3-4	10-2 ES 1-2 5-6/6-9	3-6	11-1 5-6
SYMBOLS:			D=Drops @UMS/UHS	Purple = 2nd Floor	Blue = Children's	Red = Info Desk	Green = Off desk